

RENTAL AGREEMENT FOR ST. AIDAN'S CHURCH, FORESTER'S FALLS

Ross Museum has the right to accept or deny any rental request for St. Aidan's Church.

- Should you wish to rent St. Aidan's Church in Forester's Falls for a wedding or special event the cost is \$300.00. The Church sits 40 people comfortably with a maximum capacity of 60.
- The Museum gardens are also available for pictures.
- A one-hour wedding rehearsal is included in your rental fee and may be booked with Museum representative, at no additional charge.
- The renter accepts full responsibility for the conduct of attendees, and any damage caused to St. Aidan's Church by yourself, members and/or guests no matter how caused.
- Renter is responsible for notifying Ross Museum representative of any damages or losses.
- In the event of damages or losses, the renter agrees to pay the cost of repair or replacement as deemed by the Whitewater Historical Society.
- Early access for set-up is not guaranteed unless requested and arranged with Museum representative.
- The Church should be vacated at or before the time contracted and left in the condition in which it was found.
- Washroom facilities are available off-site.

CANCELLATION:

- This Agreement is not transferable.
- Full payment must be received 30 days prior to the event.
- Should payment not be received the rental of the facility is automatically cancelled.
- The renter may cancel this agreement without penalty if you provide Ross Museum with ten (10) days notice.
- Ross Museum is not liable for expenses incurred by the renter.
- Ross Museum may be forced to cancel this agreement or any portion thereof due to circumstances beyond its control.

PUBLICITY: Renter's publicity must not intentionally or unintentionally imply that the event is sponsored by Ross Museum or the Whitewater Historical Society.

RESTRICTIONS: Renter agrees to enforce these restrictions:

- No vehicles are permitted on the grounds.
- To respect the site, no confetti, glitter, rice or bird seed is permitted in the Church or on the grounds. Flower petals are allowed outside the Church.
- Only masking tape designed for painted surfaces is permitted for personal decorations to walls and doors. The use of thumbtacks and nails is strictly prohibited. All personal decorations must be removed promptly following your rental.
- Smokeless, drip less candles permitted for ceremonial purposes only, must be contained in fire proof container and fully extinguished. **No open flames are allowed.**
- Church contents are artifacts, removal or moving location is not permitted. If you have any vases or sand containers, all surfaces must be protected from moisture and care taken to prevent spillage.
- Smoking is not permitted in the building.
- Illegal substances are prohibited
- Storage of materials is not provided.
- No food or drink (except bottled water) is permitted in the Church

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- Unusual costs of clean-up or damage will result in additional charges as determined by the Museum.
- Ross Museum's authorized representative has the right to visit the event to confirm compliance with this Agreement, and to cancel the contract or stop the event if not in compliance with the above.

IN CASE OF FIRE renter is responsible for the safe evacuation of their attendees, following exit instructions as posted.

NAME:
ADDRESS:
EMAIL ADDRESS:
PHONE:
WHAT IS EVENT (i.e. Wedding)
NUMBER OF PEOPLE EXPECTED:
DATE OF EVENT:
TIMES REQUESTED:
TIME TO BE VACATED:
PLEASE INDICATE THAT YOU HAVE READ AND AGREED TO THE CONDITIONS ABOVE: <div style="display: flex; justify-content: space-around; margin-top: 5px;"> YES NO </div>
PRINT NAME: SIGNATURE: DATE:

<i>OFFICE USE ONLY:</i>		
<i>DATE RECEIVED:</i>	<i>OTHER:</i>	<i>PAYMENT RECEIVED:</i>
<i>DATES BOOKED:</i>	<i># GUESTS</i>	<i>SIGNATURE MUSEUM STAFF:</i>

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WAIVER

I, (name of renter) _____,
release the Whitewater Historical Society and the Township
of Whitewater Region from any liability in the event of lost,
stolen, or damaged personal property for my event.

The Whitewater Historical Society and the Township of
Whitewater Region is not responsible for lost or stolen goods
or any other damages(s).

Name: (print) _____

Signature: _____

Witness: (WHS Executive) _____

Date: _____